

MEMORANDUM

TO: All Faculty

FROM: Kelli Kopocis, President, UNL Faculty Senate

DATE: February 2024

RE: Louise Pound-George Howard Distinguished Career Award

In order to recognize individuals who have made exceptional contributions to the University of Nebraska, the UNL Faculty Senate established in 1990 the Louise Pound-George Howard Distinguished Career Award. This award is to be conferred upon an individual who, during his or her career at UNL, has made an exceptional contribution to the University. An individual's contribution may have been made through teaching, research, public service, administration, or a combination of these factors and should reflect a long-standing commitment to the University. Recent awardees have been: 2023 Ali Moeller; 2021 Carole Levin and Al Steckelberg; 2020 Deb Hamernik; 2019 Dan Hoyt and Helen Raikes. To view the complete list of past recipients go to <https://www.unl.edu/facultysenate/Awards/PH%20Previous%20Recipients.pdf>.

The award will be presented at The Laurels ceremony in September, where recipients will be presented with a plaque to symbolize the importance of this award. The recipient of the award will also be recognized during the September Faculty Senate meeting.

We are writing to invite nominations for this award which we believe will allow the faculty to recognize in an appropriate fashion the distinguished contributions made by members of the UNL community. Nominees shall be present or former employees of UNL and may be either staff or faculty. The timetable for the nomination process is as follows:

March 29, 2024

Completed files of an individual nominated for the Louise Pound-George Howard Distinguished Career Award need to be submitted ***electronically in a PDF*** after approval by the appropriate departmental and college committees and/or administrators to Karen Griffin, Coordinator of Faculty Governance, at kgriffin2@unl.edu.

Please submit the nominations no later than noon, **March 29, 2024**. This deadline date allows the committee members to have sufficient time to read the materials prior to the oral presentations. You will be notified of the date, time, and location of the presentations by the Coordinator of Faculty

Governance.

Nominators or other representatives may be invited to appear before the committee to make presentations on behalf of the nominee. A letter of transmittal should accompany the nomination materials which must identify the person who will come to the hearing to make a presentation to the members of the Honorary Degrees Committee. The letter of transmittal also should include the names of at least two other individuals who would be available to appear at the committee hearing on behalf of the nominee. These may be listed in priority order. If the first person cannot attend (conflict, out of town, class schedule, etc.) the second person would be invited. If the second person cannot attend, the third person would be invited. The members of the Honorary Degrees Committee understand that the scheduled meeting time may not mesh with the schedule for one person who supports the nomination so it is essential to provide three persons who could make the oral presentation at the time scheduled for the Honorary Degrees Committee meeting.

May 2024

The Committee on Honorary Degrees will present a confidential recommendation to the UNL Faculty Senate for a ballot vote. The Faculty Senate is responsible for approving or rejecting the nomination.

The committee encourages you to nominate candidates for this award using the following guidelines. It is our hope that a truly distinguished list of nominees will be forwarded to the committee for this award. We thank you for your cooperation.

The Committee on Honorary Degrees 2023-2024:

Anne Schutte, Psychology
Congrui Jin, Civil & Environmental Engineering
Lisa Crockett, Psychology
Mary Ellen Ducey, University Libraries
Christopher Harris, College of Business
Josh Davis (Chancellor's representative)

*Honorary Degrees Committee Chair

**MATERIALS TO BE SUBMITTED BY THE NOMINATOR
LOUISE POUND-GEORGE HOWARD AWARD**

ALL NOMINATIONS MUST INCLUDE ONE COPY OF THE FOLLOWING:

1. Letters from nominator and seconder summarizing and giving examples of the nominee's teaching, research, public service, or administrative activities and their impact on the University of Nebraska-Lincoln; nominee's service and contributions through campus, state, regional, national and international committees, boards, organizations, conferences and societies; documented achievements, honors, awards; personal background, education, positions/experiences; and any other information which indicates the scope of the nominee's teaching, research, public service or administrative contributions.

These letters and supporting materials should clearly indicate the significance of the individual's contributions. No faculty member should act as nominator or seconder for more than one nominee.

2. A complete curriculum vita.
3. At least five (5) letters of recommendation from peers inside and five (5) outside the home unit of the individual at the University of Nebraska-Lincoln, indicating the nominee's contributions. **No more than ten (10) total recommendation letters will be accepted.**
4. A *brief* synopsis of the nominee's qualifications and career. This synopsis should be no longer than one-half page of single-spaced typing. It will be used as copy for the Faculty Senate ballot.

NOMINATIONS FOR LOUISE POUND-GEORGE HOWARD AWARD

ELIGIBILITY

Members and former members of the University of Nebraska-Lincoln who have made exceptional contributions to the institution through teaching, research, public service, administration, or a combination of these factors may be considered for the Louise Pound-George Howard Award.

PROCEDURES

1. Nominations should be submitted through the chair or head of the nominee's home department through the dean of the college which includes that unit or, if appropriate, a committee within the college. The nomination should indicate the nominee's outstanding contributions. If the individual's contributions extend to another UNL college, several colleges/administrative units or the campus, an information copy should be sent to the appropriate individuals who administer those units.
2. Nominations approved by the college dean and/or college committee should be forwarded to the Faculty Senate Office for consideration by the Committee on Honorary Degrees.
3. Louise Pound-George Howard Awards shall not be awarded in absentia unless specifically recommended by the nominating source and approved by the Honorary Degrees Committee.

RECONSIDERATION

Nomination materials of those persons not recommended for the Louise Pound-George Howard Award at the time by the Committee on Honorary Degrees will be returned to the individual who signed the letter of transmittal. A nominee's materials may be submitted three consecutive years. If not selected for the award in that time, the nomination may be submitted again only after a one year waiting period has passed.