

EXECUTIVE COMMITTEE MINUTES

Present: Baesu, Bearnese, Eklund, Gorman, Gruverman, Leiter, Lewis, Pierobon, Reimer, Shrader, Tschetter, Vakilzadian, VanderPlas

Absent:

Date: Tuesday, September 9, 2025

Location: 203 Alexander Building

Note: These are not verbatim minutes. They are a summary of the discussions at the Executive Committee meeting as corrected by those participating.

1.0 Call (*Shrader*)

Shrader called the meeting to order at 2:33 p.m.

2.0 Announcements

2.1 Budget Reduction Plan

Shrader reported that on Friday, September 12th the budget reduction plan is to be released publicly. He noted that EVC Button will be meeting with the impacted units on Thursday to notify them before the plan is released.

2.2 Interim Provost's Request to Meet with the Executive Committee

Shrader noted that Interim Provost Jackson has contacted the Faculty Senate Presidents saying he would like to meet with their Faculty Senate Executive Committee. Shrader stated that we would work on scheduling a meeting with Interim Provost Jackson.

2.3 Title II Compliance Issue

Shrader reported that Drew Nielsen, Compliance Officer, who is overseeing the Title II process, is happy to meet with the Executive Committee and he would like to bring someone from the Office of Institutional Equity and Compliance with him to the meeting. The Committee agreed that it was important to try to get the meeting arranged soon.

3.0 Approval of August 26, 2025 Minutes

The Executive Committee discussed the proposed revisions from the Chancellor's office to the August 26th minutes. The Committee felt that there needed to be further discussion with the Chancellor's office about them before the Committee could decide whether to approve the revised minutes.

4.0 Unfinished Business

4.1 Executive Committee Goals

The Executive Committee reviewed the draft of the goals that were discussed at the Committee's retreat. Suggestions were made and the Committee will review the final draft and then will present the goals at the October 7th Faculty Senate meeting.

4.2 Proposed Revisions for the Faculty Senate Syllabus Policy

The Executive Committee began discussing whether the Syllabus Policy should include information on whether AI can be used in a course. Reimer stated that this should be a requirement, but Gruverman disagreed, stating that information should not be required on the course syllabus. Reimer pointed out that having a policy could potentially help an instructor if there is a situation where a student used AI, but the instructor did not approve the use of it. Tschetter noted that having the language would actually help protect the instructor.

Bearnes asked how the requirement would be enforced. Gorman stated that the chairs would need to monitor the syllabus and the dean's office would enforce the policy. He pointed out that the administration allows the Faculty Senate to have a syllabus policy. Tschetter reported that the University Undergraduate Curriculum Committee will not approve a new or revised course if the syllabus does not include information on AI.

Baesu asked how you can require instructors to have a statement regarding AI. Reimer noted that instructors would not be required to use AI in their course, they would just need to provide information on whether it can be used in the class or not. She stated that the [CTT website](#) shows examples of the language that could be used. Gorman noted that the information would simply convey to the students whether AI is permitted for use in the course. Eklund stated that instructors should have a clear policy about the use of AI in their course.

Reimer moved to revise the Senate Syllabus Policy to require that instructors provide information about what their policy is for using AI in the course. VanderPlas seconded the motion. The motion was approved by six in favor and two against. The proposed revision to the Syllabus Policy will be presented to the Faculty Senate at the October 7th meeting and voted on at the November 4th meeting.

5.0 New Business

5.1 Agenda Items for EVC Button

The Executive Committee identified the following agenda items for EVC Button:

- How were the metrics that were used in the budget reduction plan determined and what considerations besides metrics were used in the decision-making process?
- Can the APC information request document be shared confidentially with the Faculty Senate Executive Committee?
- Enrollment Numbers – this summer we were being told that enrollment numbers were looking positive, yet the numbers show that we had a slight decrease. Any idea of what happened and how this will impact our budget situation? How were UNK and UNO's enrollment numbers?
- Will there be any restructuring of the Business Centers?

The meeting was adjourned at 5:04 p.m. The next meeting of the Executive Committee will be on Tuesday, September 16, 2025, at 2:30 pm. The minutes are respectfully submitted by Karen Griffin, Coordinator and Ann Tschetter, Secretary.