

EXECUTIVE COMMITTEE MINUTES

Present: Boudreau, Dawes, Eklund, Kopocis, Lott, Minter, Shrader, Tschetter, Vakilzadian, Zuckerman

Absent: Baesu, Bearnese, Bouma

Date: Tuesday, April 16, 2024

Location: 203 Alexander Building

Note: These are not verbatim minutes. They are a summary of the discussions at the Executive Committee meeting as corrected by those participating.

1.0 Call (*Kopocis*)

Kopocis called the meeting to order at 2:34 p.m.

2.0 Announcements

No announcements were made.

3.0 Approval of April 9, 2024 Minutes

Kopocis asked if there were any further revisions to the minutes. Hearing none she asked for a motion to approve the minutes. Dawes moved and Boudreau seconded, approving the minutes. Motion approved by the Executive Committee.

4.0 Unfinished Business

4.1 Proposed Changes to 15th Week Policy

The Executive Committee reviewed proposed changes to the 15th Week Policy as suggested by ASUN. Kopocis stated that some of the changes were: change the name of the policy to “designated study week”, change the language pertaining to the mutually agreed upon procedures if the final exam is to be given at a time different than what is listed in the Final Exam schedule, the mutually agreed upon procedures must be in place by the end of the eighth week of classes, and notifying the EVC’s office if the policy is being violated and the issue cannot be resolved through the normal procedure.

Kopocis stated that she is against the language that the mutually agreed upon procedures are required to be in place by the eighth week. She pointed out that she does not want to hinder an instructor’s flexibility, noting that projects in some courses are not even due until the 12th week of classes. She stated that she would clean up the document so the Executive Committee can more easily view the proposed changes. Griffin noted that the full Faculty Senate would need to approve any changes.

4.2 Faculty Budget Committee Motion

Zuckerman reported that she worked with Professor Niehaus, Educational Administration, and Professor McElravy, Agricultural Leadership, Education and Communication to draft the syllabus for the Faculty Budget Committee. She noted that

she also spoke with Professor Bloom, Physics and Astronomy, a member of the Academic Planning Committee, about the Committee.

The Executive Committee reviewed the draft syllabus and Minter suggested that the Executive Committee meet with VC Zeleny to see what kind of budget and finance information can be provided to the faculty. Dawes questioned what kind of authority the committee would have and asked what the motivation would be for deans to share budget information and their goals and priorities. Minter noted that there is a level of protectiveness of a college's budget, and she thinks it would be unlikely that deans would want to share their budget information.

The Executive Committee felt that the idea of educating faculty about the budget would be helpful and identifying and recommending practices and procedures for departmental-level and college-level faculty engagement in budget processes were good goals for the committee.

The Executive Committee agreed to schedule a meeting with VC Zeleny.

5.0 New Business

5.1 Names for Dean of the College of Education and Human Sciences Search Committee

Kopocis reported that she received an email from EVC Ankerson requesting four names of faculty members to serve on a search committee for a new dean of the College of Education and Human Sciences as Dr. Sherri Jones has indicated that she would not be returning to the College as Dean. The Executive Committee identified several individuals and Kopocis stated she would forward the names to the EVC.

The meeting was adjourned at 4:45 p.m. The next meeting of the Executive Committee will be on Tuesday, April 23, 2024, at 2:30 pm. The meeting will be held in 203 Alexander Building. The minutes are respectfully submitted by Karen Griffin, Coordinator and Signe Boudreau, Secretary.